

# Tasks Required to Prepare Case for Confirmation

(Identified at the §341 Meeting closed (3/18/2019))

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Case No.: 19-20083-PRW

The Debtor(s) must provide the following to the Trustee:

**Appraisal:**

Real Estate \_\_\_\_\_  
Address: \_\_\_\_\_  
Other \_\_\_\_\_  
\_\_\_\_\_

**Bank Statements as of the date of filing:** \_\_\_\_\_  
\_\_\_\_\_

**Business Valuation:**

Appraisal \_\_\_\_\_  
Cashflow Statements \_\_\_\_\_

**Cause of Action Attorney Information:**

\_\_\_\_\_

**Certificate of Titles:**

Title(s) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Purchase Contract \_\_\_\_\_  
Loan Completion Date \_\_\_\_\_

**Domestic Support Obligation Form:**

\_\_\_\_\_

**File and/or Amend:**

Schedule A \_\_\_\_\_  
Schedule B \_\_\_\_\_  
Schedule C \_\_\_\_\_  
Schedule D \_\_\_\_\_  
Schedule E \_\_\_\_\_  
Schedule F \_\_\_\_\_  
Schedule G \_\_\_\_\_  
Schedule H \_\_\_\_\_  
Schedule I   X    
Schedule J \_\_\_\_\_  
B22C Statement \_\_\_\_\_  
Amend Plan   X    
Serve Plan   X    
Adequate Protection Statement   X  

Chapter 13 Checklist

**File Motion:**

§506 \_\_\_\_\_

§522 (f) \_\_\_\_\_

Other \_\_\_\_\_

**Mortgage:**

Recorded Deed \_\_\_\_\_

Mortgage \_\_\_\_\_

**Proof of Claim(s): *Attorney Review*** \_\_\_\_\_  
\_\_\_\_\_**Review Attorney Fees:**File 2016 B Statement \_\_\_\_\_ **X**

Provide Time Records \_\_\_\_\_

Compare fees to the unsecured creditors amount \_\_\_\_\_

Compare fees to the suggested No-Look Fee \_\_\_\_\_

**§546 Stipulation Information:** \_\_\_\_\_**Other:**

A letter sent to the Judge regarding indebtedness \_\_\_\_\_

An accounting of how proceeds were used \_\_\_\_\_

\_\_\_\_\_  
Notification of surrender efforts \_\_\_\_\_

Provide original proof of social security number \_\_\_\_\_

Re-Notice Confirmation \_\_\_\_\_

Proof of Insurance on Property \_\_\_\_\_

**SOFA 27** \_\_\_\_\_ **X****UPDATED COLL PASS THRU** \_\_\_\_\_ **X**

This is not an exclusive task list and should be used only as an informational tool for both the debtor(s) and their counsel in preparation for the confirmation hearing.

The Trustee may request that the Court order a reduction in attorneys fees at the confirmation hearing, if the tasks identified above are not timely completed.

George M. Reiber  
Chapter 13 Trustee

GMR/lmc